

# BAR ROUTINES VELFERDEN

## - Before opening:

- Pick up the moneybox (and the key to Mellagret) at the kitchen
- Bring coffee, ice cubes and lemon/ lime from the kitchen
- Feel free to bring your own music

## - Prices:

**Beer and cider: 15 kr**

**Wine: 15 kr**

**Drinks: 20 kr (4 cl alcohol, soda)**

**Ny-Ålesund coffee: 25 kr (2 cl cognac, 2 cl baileys, coffee)**

**Soda: 10 kr**

**Use the measuring cups! No more than 4 cl alcohol in each drink!**

- Alcohol can be served from **21:00 - 02:30**. People must be out at 03:00

## - After closing (can be done on Sunday):

- Empty the thermo cans and bring them to the kitchen
- Empty and turn off the dishwasher
- Clean all counters, tables, toilets and floors
- Fill up the bar from the storages in Servicebygget
- Empty the garbage bins. Bring the garbage, cans and empty bottles to the recycling center in Servicebygget
- Put used/dirty mops etc in front of the laundry room in first floor in Servicebygget
- Deliver the moneybox at the kitchen the first day after your bar duty
- Check the ashtray on the porch

## - Important:

- Only the staff is allowed behind the bar
- If something is missing/ running out from the bar and the storages, tell it to Andrine
- Very intoxicated people should not be served
- Alcohol should not be served to persons that are younger than 18 years
- Everyone must pay! There is no credit
- It is NOT allowed to have "after party" in the bar. The only people that are allowed to stay after 03:00 are the persons that have bar duty!
- It is not allowed to smoke inside
- It is not allowed to take photos inside or outside the bar, after 22:00.



**GOOD LUCK!**  
August, 2011